



**COSMETOLOGY &  
SPA ACADEMY**

## **ANNUAL DISCLOSURES 2023**

### **VOTER REGISTRATION, FINANCIAL AID, DRUG FREE WORK PLACE, FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

September 29, 2023

Dear CSA - Enrolled Student and Team Member,

Every year, Cosmetology and Spa Academy will post an annual notice to enrolled students and staff members.

This notice includes disclosures, as well as relevant consumer information.

Below is a brief description of the notice, as well as an electronic address where they are posted.

If you would like to obtain a paper copy of any reports, please email [studentservices@csaeducator.com](mailto:studentservices@csaeducator.com) or call 815 200 9385

Upon your request you will receive a paper copy of all the following reports at Schaumburg Location at 142 E Golg Rd , Schaumburg, IL 60073

- **Voter Registration:** Students can visit their local post office to obtain a Voter Registration form and necessary requirements outlined by their state or for a downloadable version of the form visit the U.S.Election Assistance Commission at <https://www.eac.gov/voters/register-and-vote-in-your-state>
- **State of Illinois registration** information is also available at: <https://www.vote411.org/illinois>
- **Financial Aid Availability Information:** This notice summarizes the availability of Financial Aid, summary of the Federal Pell Grants, summary of the William D. Ford Federal Direct Loan Program , process of applying for aid and eligibility, initial loan counseling for student borrowers, loan repayment obligation and repayment options, as well as a Borrower's Rights, Borrower's responsibility, Verification Process, Counseling, Federal Student Financial Aid Penalties for Drug Law Violations, and other related information.

- **All Campus Catalog:**  
<https://www.cosmetologyandspaacademy.edu/wp-content/uploads/2/06/2022-CSA-CATALOG.pdf>

**Federal Student Aid** Resource: <https://studentaid.gov/>

- **Drug Free Workplace, Drug and Alcohol Abuse Prevention:** The Drug and Alcohol Policy and Prevention was reviewed this year, as part of a biennial review. It is referenced in the student catalog and in the Consumer brochure. The link to the catalog, consumer brochure and the full policy was provided to prospective students prior to enrollment.
- **All Drug Free Policy** and helpful materials may be accessed here:  
<https://www.cosmetologyandspaacademy.edu/wp-content/uploads/2021/06/DRUG-SCHOOL-POLICY.pdf>
- **Family Educational Rights and Privacy Act:** FERPA is the Family Educational Rights and Privacy Act which protects the privacy of student education records. The College abides by that law and its policy is outlined in the catalog, which is distributed to prospective students prior to enrollment. FERPA policy can be found on page 35 of student catalog
- For a copy of the most recent catalog, you can access it here:
- <https://www.cosmetologyandspaacademy.edu/wp-content/uploads/2021/06/2020-CSA-CATALOG.pdf>

If you should have any questions, please reach out at Ms. Mira at [studentservices@csaeducator.com](mailto:studentservices@csaeducator.com) , or schedule an appointment at her office at 142 E Golf , Schaumburg, IL 60073

Thank you